

# AMY RYAN

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## EXPERIENCE

### **Kendo Brands (a division of LVMH)**

*Director, Global Regulatory Affairs, Ethics + Compliance*

**San Francisco, CA**

*March 2018-Present*

- Oversee a global team of 4 to manage all Regulatory functions for 6 cosmetic & skincare brands
- Monitor global markets to anticipate policy changes and create proactive responses
- Manage clinical trials and interpret results into digestible data for non-regulatory teams
- Provide risk assessments to help drive critical business decisions
- Develop execution plans for Kendo portfolio expansion and new market growth
- Lead Kendo's Ethics + Compliance Committee in the creation and implementation of Kendo's Compliance Program
- Create policies, trainings and employee programming around ethical business practices
- Participate in greater LVMH Regulatory and Ethics + Compliance groups' policy creation and stance on key industry topics

*Senior Manager, Global Regulatory Affairs*

*September 2015-March 2018*

- Created & implemented cross-functional processes to support the rapid growth of Kendo, including: international product registration, cosmetovigilance, package label reviews, and creation of PIFs
- Developed formula, raw material, and compliance databases
- Conducted formula and package labeling compliance reviews
- Acted as key partner in Kendo's largest initiatives: rebranding process of the Ole Henriksen brand, and global launch of Kendo's largest brand, Fenty Beauty
- Managed clinical and safety testing for all products
- Testing and registration budget management

### **Juice Beauty, Inc.**

*Manager, Regulatory and Quality Control*

**San Rafael, CA**

*August 2014-September 2015*

- Managed registration and license applications for international distribution partners
- Investigated root cause of product quality issues and developed corrective actions
- Maintained Juice Beauty's certifications & standards, including: USDA Certification, COPA standards, & Whole Foods Premium Body status
- Strategized & initiated Non-GMO Certification process
- Managed product testing, including: compatibility, micro, safety-in-use, and clinical trials

**Kendo Brands (a division of LVMH)**  
Assistant Manager, Regulatory & Testing

**San Francisco, CA**  
February 2010-August 2014

- Partnered with 26 international Sephora markets to register and distribute Kendo's 6 Exclusive Brands
- Oversaw 20+ manufacturers to ensure correct cosmetic testing and documentation were completed
- Aided in creation of product dossiers for international registrations
- Managed packaging artwork development process to create globally compliant product packaging
- Initiated partnership with EU Responsible Party and transitioned Kendo brands to be EU-compliant

QVC & Global Sales Coordinator  
Executive Assistant & Departmental Manager

- Project-managed the launch of 4 Exclusive Brands on QVC and in global markets, including: inventory/shipping/logistics, pricing negotiation, model casting, script writing, and show production scheduling
- Coordinated corporate and brand events, like the National Sephora Store Directors' Conference and QVC's Beauty Bash
- Handled department purchases and processed department expense reports and invoices
- Maintained SVPs' calendars with heavy Outlook usage, and domestic/international travel

**Peter Lik Fine Art Photography**  
Executive and Personal Assistant

**Las Vegas, NV**  
May 2008-January 2010

- Maintained schedules for CEO and Executives, with heavy international travel/meetings
- Served as corporate office's main point of contact for clients and art galleries
- Acted as liaison between 14 galleries and production facilities to ensure orders were correct and on time
- Built & maintained client database
- Assisted in all aspects of production process: supply ordering, production scheduling, and shipping
- Served as event planner for gallery events and corporate functions

**EDUCATION:**

Bachelor's Degree in International Business, Minor in Spanish  
University of Nevada-Las Vegas; Las Vegas, Nevada